



Huntley Curling Club
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POLICY

Title/Reference: VOLUNTEER POLICY

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Approved by the Board: May 26, 2016

Each adult member and student curling in an adult league is required to either provide a postdated cheque (dated April 1 of following year) or pay the opt-out fee as part of their registration. If you fail to do so, you are not a member in good standing and your spot is not guaranteed.

If you selected the postdated cheque option but do not complete the required hours by the closing of the club your cheque will be cashed. There will be a volunteer log book located at the bar for people to fill out as they complete club sponsored volunteer activities. It is the responsibility of each member to make sure their hours get recorded in the book. Once you have completed the hours and your name is highlighted in green in the book your cheque is available for pick-up from the bartender or designate for daytime curlers. Any cheques not picked up will be destroyed at the end of the year.

Club members, after having fully completed their own hours, may assign excess hours to other family members (in the same household) provided its not a board position or convener's regular duties. The Volunteer director will be responsible for holding the cheques, updating the volunteer log book, letting the volunteer deputies know of upcoming volunteer needs. Each league will have a volunteer deputy to email or make announcements to the league of upcoming needs for the volunteers.

Hours chart

Full season

6 or more hours	Return cheque
Less than 6 hours	Cash cheque

Half Season

3 or more hours	Return cheque
Less than 3 hours	Cash cheque

Full season curlers are required to complete 6 hours during the curling season. The board will review annually and set the opt-out fee for full season; currently the fee is set at \$75.00

Half season curlers are required to complete 3 hours during the curling season. The board will review annually and set the opt-out fee for ½ season; currently the fee is \$37.50

Volunteer duties are a yearly commitment. Hours cannot be carried over to the following year. Hours need to be completed from May 1 to club closing. There will be no partial refunds