



Huntley Curling Club
199 Langstaff Drive
P.O. Box 144 Carp, Ontario K0A 1L0
Phone: 613- 839-3177
Email: manager@huntleycurling.ca
Website: www.huntleycurling.ca

POLICY

Title/Reference: Membership Registration Priority Policy

Prepared by: HCC Board of Directors

Approved by the Board: Apr 2023

This policy defines the annual membership registration priority process used to determine team and player priority when demand exceeds space in any league.

The HCC reserves the right to change this policy without notice. Policy updates posted on the HCC website are effective as of the posting date.

Definitions

- Returning member - a member in good standing who was a member in the previous season.
- Returning member to a league - a returning member registering for a league in which they played (excluding sparing) during the previous season.
- Returning member to a new league - a returning member registering for a league they did not register for during the previous season.
- New member - a member not registered with Huntley Curling Club in the previous season.
- (Note: Learn-to-curl graduates from the previous season are considered returning members, for the purposes of this policy, only when registering for the Saturday evening league.)
- Membership Preference Date (MPD) - The date by which a returning member must register and pay in full to be placed in the league(s) of their choice. The MPD will be determined by the Board of Directors for each curling season, and will be published on the HCC website and in the registration system.

Summary of policy

Returning members to a league are given priority for return to their desired leagues if they are registered and paid before the Membership Preference Date (MPD). In general the earlier an individual, or team of individuals, is registered and fully paid, the higher their priority to be registered in their preferred leagues.

Prioritization guidelines

- Payment received before MPD:
 - Returning members to a league who register and pay in full before the MPD will be guaranteed a spot in that league. Leagues which are not entirely filled will permit entry of additional teams up to the league

capacity. In the event of an oversubscribed league, the Match Director will apply the following prioritization guidelines, to assign membership priority in that league (see the table for details):

1. Full teams of returning members to the same league as played the previous season.
2. Combinations of returning members to the same league as played the previous season, plus other returning members who have not played in the same league.
3. Full teams of returning members to a different league than they played in the previous season.
4. Combinations of returning members and new members to any league.
5. Full teams of new members.
6. In the event of equivalent priority of teams, those with earliest dates for full payment by the team will have the highest priority.

Priority	Returning Members		New members
	To same league	To new league	
1	4	0	0
2	3	1	0
3	2	2	0
4	1	3	0
5	0	4	0
6	3	0	1
7	0	3	1
8	2	0	2
9	0	2	2
10	1	0	3
11	0	1	3
12	0	0	4

- Payment received after the MPD:
 - After the MPD, the Match Director will prioritize and formulate teams based on the priority ranking established before MPD. Should capacity remain in any given league, and there are members registered for the league but not on a team, the Match Director will follow these guidelines to place individuals:
 1. Form teams from individuals who are paid in full, but not yet assigned to a team.
 2. Returning members will have priority to be placed on an incomplete team before new members.
 3. In the event of equivalent member priority, those with earlier registration dates will be placed first.
 4. Should a member remain unassigned to a team, the Match Director will attempt to relocate that member to another league which has an opening.
 5. Every effort will be made to have unassigned members placed into a mutually acceptable team.

Once curling begins, all team members must be paid in full. The HCC reserves the right to replace or deny play to any member who has not paid in full 24 hours before the start of league play.