



Huntley Curling Club

Proposed Constitutional and Bylaw Amendments to be voted on at the 2019 Annual General Meeting – May 14, 2019

Change Reference Number	Constitutional or Bylaw reference	Current Text	Proposed New Text	Rationale
Proposed Constitutional Changes				
C1	Article 1.2.1	<New>	Huntley Curling Club Vision: To provide the best possible curling experience for our community	This Vision and Mission statement were produced as a result of significant effort by the Board of 2017/2018, and was passed at the 2018 AGM. They need to be added to our documents so that they are available to guide our efforts and those of future boards.
C2	Article 1.2.2	<new>	Huntley Curling Club Mission: We work tirelessly to provide the highest curling standards, both on and off the ice, for all levels of play, guided by a welcoming, vibrant and engaging social community.	This Vision and Mission statement were produced as a result of significant effort by the board of 2017/2018, and was passed at the 2018 AGM. They need to be added to our documents so that they are available to guide our efforts and those of future boards.
C3	Article 4.2	The Board of Directors shall include at a minimum the following portfolio positions: President, Treasurer, Building/Ice, Kitchen Coordinator, Bar Facilities, Publicity/Advertising, Match, Past President/Director at Large, Secretary, Membership, Rentals, Volunteers, Events	The Board of Directors shall include the following portfolio positions plus up to an additional nine (9) elected members: President, Past president/Director at Large, Treasurer, Secretary	This change reflects both the requirements of a constitution for a non-profit organization, and recognizes our current practices: The result is a board of up to 13 members (no change) with titles and responsibilities as decided by the Board, other than those specified in the Constitution and Bylaws



Huntley Curling Club

Proposed Constitutional and Bylaw Amendments to be voted on at the 2019 Annual General Meeting – May 14, 2019

C4	Article 4.2.1	<new>	The terms, titles, and duties of the up to nine (9) additional board members shall be determined at the first meeting of the board following the AGM.	See above (c3)
C5	Article 4.3.1	The position of Director at Large shall exist only when there is no Past President	<Delete>	This article is redundant. Article 4.3 is sufficiently clear
C6	Article 4.6	The position of Vice-president shall be appointed by the directors from among the portfolio directors at the first meeting after the Annual General Meeting.	The positions of President and Vice-president shall be appointed by the directors from among the elected directors at the first meeting after the Annual General Meeting.	The position of President was omitted from the paragraph in the constitution, but it should have been included. The President is appointed by the directors as described, and this is made clear in current Bylaw 4.9
C7	Article 4.7	Only persons who have achieved the age of 19 or greater may stand for election as a director	Only members who have achieved the age of majority in Ontario 19 or greater may serve as a Director	This article of the constitution is renumbered to place it where it more appropriately should be “persons” is replaced by “members” to restrict our board to members only “stand for election” is altered to “serve as a director” to eliminate the loophole that would have potentially allowed the board to appoint someone to the board that was under the age of majority.



Huntley Curling Club

Proposed Constitutional and Bylaw Amendments to be voted on at the 2019 Annual General Meeting – May 14, 2019

C8	Article 6.3	The Annual General Meeting shall be held by the end of the first week of May immediately following the curling season.	The Annual General Meeting shall be held no later than June 15.	This change is requested by our Treasurer, who has indicated that it may not be possible to have an accurate financial statement ready for the early May timeframe every year as written in the current constitution.
C9	Article 7.3	The Secretary must inform members in writing by posting proposed amendments within the Club at least 14 days before the Annual or General Meeting. Postings must be made within each locker room and within the general lounge area of the Club.	The Secretary must inform members electronically of any proposed amendments to the constitution at least 14 days before the Annual or General Meeting.	This is one of many changes to bring our club up to the modern age.
C10	Article 2, currently / incorrectly labelled 1.4.			No changes to text, renumbered to Article 2.4



Huntley Curling Club

Proposed Constitutional and Bylaw Amendments to be voted on at the 2019 Annual General Meeting – May 14, 2019

Proposed Bylaw Changes				
B1	Bylaw 1.7	Each director is authorized to exercise one vote. Decisions shall be by simple majority of votes cast. In the case of an equality of votes, the chairperson, in addition to his/her original vote, shall have the deciding vote.	Each director is authorized to exercise one vote, the chairperson not voting. Decisions shall be by simple majority of votes cast. In the case of an equality of votes, the chairperson shall have the deciding vote.	This removes the anomaly that allowed the President to vote twice during board votes and aligns with the current philosophy that the President not vote on proposals unless required to break a tie.
B2	Bylaw 1.10	All meetings of the Board of Directors shall be open to the membership.	Except for 'Board-only sessions' all meetings of the Board of Directors shall be open to the membership	This amendment accomplishes two objectives: - it advances the openness of the board by publicizing the dates of meetings, and making the agenda and minutes available to members - it makes provision for "closed" meetings, which would be required for particularly sensitive issues such as disciplining a member, or discussing legal issues, for example.
B3	Bylaw 1.10.1	<new>	The dates and location of open board meetings shall be posted on the Club's website.	
B4	Bylaw 1.10.2	<new>	The agenda and minutes of any open board meeting will be made available to members	
B5	Bylaw 1.10.3	<new>	Board-only sessions may be called by the President where sensitive issues are to be discussed. Only board members and invitees may attend such sessions.	
B6	Bylaw 1.11	All members who have been in good standing for thirty [30] days prior to the date of a meeting of the Board of Directors have a right to speak at a meeting of the board.	All members who have been in good standing for thirty [30] days prior to the date of a meeting of the Board of Directors have a right to request an agenda item & speak at the meeting by sending to the Secretary at least one week prior to the meeting date.	This change is required as a result of the preceding change that made provision for "closed" meetings.



Huntley Curling Club

Proposed Constitutional and Bylaw Amendments to be voted on at the 2019 Annual General Meeting – May 14, 2019

B7	Bylaw 1.19	<new>	The Board of Directors shall not borrow money for any capital purposes other than for building or curling related emergency repairs without a vote of the membership.	A motion with this wording was passed at the 2017 AGM; however, it was not subsequently processed into our bylaws.
B8	Bylaw 2.3.1	to keep full and accurate accounts of all assets, liabilities, receipts and disbursements of the Club in proper books of account belonging to the Club.	to keep full and accurate accounts of all assets, liabilities, receipts and disbursements of the Club in proper books of account in accordance with the prescribed bookkeeping methodologies and in accordance with Generally Accepted Accounting Principles (GAAP) for Not-for-Profit Organizations. This includes working with club management, bookkeeping/accounting functions on Bank reconciliations and interim/annual tax account reporting requirements	This wording reflects the new principles that are applicable and required in accordance with our move to the new accounting structure.
B9	Bylaw 2.3.3	to render to the Board of Directors at the regular meetings thereof or whenever required an account of all his/her transactions as Treasurer and of the financial position of the Club.	to render interim financial reporting in accordance with the following schedule: revenues-to-date at the beginning of the curling season (October); Income and Expense accounts as of the mid-point of the curling season (January); and Year End Financial Statements prior to and for the AGM (May).	These changes reflect the more detailed accounting documents that are required with our new accounting structure, and reflect a reporting period that is felt to be more appropriate by the board, for their needs to oversee the Club.
B10	B 2.3.5	to provide leadership to the Board in the preparation of the Club’s annual operating budget and five-year capital plan	to provide advice and leadership to the Board in preparation of the Club’s annual operating forecast and advice to the appointed Board Members and Committees in preparation of the five-year Capital Plan.	This wording reflects the fact that the club does not use a “budget” but rather it has a forecast that it uses for management purposes. It also reflects the fact that the board stands up committees to study various items, and they may need support of the treasurer to complete their work.



Huntley Curling Club

Proposed Constitutional and Bylaw Amendments to be voted on at the 2019 Annual General Meeting – May 14, 2019

B11	Bylaw 2.4.7	It shall be the duty of all active members to abide by the constitution and by-laws of the Huntley Curling Club and by the rules and regulations outlined from time to time in the Club handbook.	It shall be the duty of all active members to abide by the constitution and by-laws of the Huntley Curling Club and by the rules and regulations outlined from time to time in the Club policies	Only the final word of this bylaw has changed: the handbook no longer exists, rather such rules and regulations are now contained in HCC policies.
B12	Bylaw 3.6	No public notice of meetings, annual or general shall be required. Notice of the time and place of every such meeting shall be posted within the Club and/or in the monthly club newsletter at least 14 days prior to the time fixed for the holding of the meeting.	No public notice of meetings, annual or general shall be required. Notice of the time and place of every such meeting shall be posted electronically at least 14 days to the time fixed for the holding of the meeting.	This is a change to bring our bylaws up to the modern age.
B13	Bylaw 1.9	Members shall ratify all amendments to the by-laws and constitution.	Delete	This Bylaw shall be deleted as it is an unnecessary duplication of the contents of Bylaw 5 and Constitution Article 7 which cover in detail the process to amend these documents.
B14	Bylaw 4	Elections	Elections for the Board of Directors at the AGM	Bylaw heading/title change: This title more clearly states the intent of the Bylaws that it contains
B15	Bylaw 4.1.1	The Secretary shall post the number of vacant Director positions at least one month prior to the date of the Annual General Meeting.	The Secretary shall electronically post the number of vacant Director positions at least one month prior to the date of the Annual General Meeting.	This is intended to bring our communications up to the modern age.
B16	Bylaw 4.3	Notice of Club elections shall be posted in the March Newsletter and shall be posted on the Club bulletin board at least four [4] weeks prior to the Annual General Meeting. In this notice, nominations shall be solicited	Notice of Club elections shall be posted electronically at least 1 month prior to the Annual General Meeting. In this notice, nominations shall be solicited.	This is intended to bring our communications up to the modern age.



Huntley Curling Club

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B17	Bylaw 4.8	Except for the position of Past President, President, and Vice-President the Board shall assign to Directors those positions of responsibility as outlined in Article 4.2	<delete>	This Bylaw will be deleted as it is a repeat of the Constitution article 4.2
B18	Bylaw 4.9	The positions of President and Vice-President shall be elected by the Board from among their number at the first meeting of the Board after the Annual General Meeting.	<delete>	This Bylaw will be deleted as it is a repeat of the Constitution article 4.6
B19	Bylaw 5.2	The Secretary must inform members in writing by posting proposed amendments within the Club at least 7 days before the Annual General Meeting. Postings must be made within each locker room and within the general lounge area of the Club.	The Secretary must inform members electronically of proposed amendments to the Bylaws at least 7 days before the Annual General Meeting.	This is intended to bring our communications up to the modern age.
B20	Bylaw 2.4.1			No change to text – correct numbering from 1.1.1. to 2.4.1
B21	Bylaw 2.4.6			No change to text, correct numbering from 2.4.6 to 2.5
B22	Bylaw 2.4.7			No change to text, correct numbering from 2.4.7 to 2.6