



Huntley Curling Club
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POLICY

Title/Reference: VOLUNTEER POLICY

Prepared by: Volunteer Director

Approved by the Board: August 20, 2024

Each adult member is required to contribute a nominal amount of volunteer service to the Club each season or pay an opt-out fee during the registration process.

Full season curlers are required to complete six (6) hours during the season. The board will review and set annually the opt-out fee for a full season.

Half season curlers are required to complete three (3) hours during the season. The board will review and set annually the opt-out fee for a half season.

The following members are exempt from volunteering:

- youth member
- spare only member
- member who is 80 years of age or older
- HCC Learn to Curl graduates in the season (Sept-June) that they complete the LTC course
- Former members of the HCC Board for three (3) years following the end of their term (Must self-identify to Volunteer Director)

Members can find and register for specific volunteer duties by monitoring the Club's communications and its website. Registration is done by each member through the HCC website.

The recording of any volunteer hours completed is the responsibility of the individual volunteers. Organizers will make a sign-in sheet available to volunteers at each event that will be provided to the Club Volunteer Director following the event for confirmation purposes. Members enter and view the status of their volunteer hours completed on the HCC website and may also contact the Volunteer Director.

Alternatively, members completing volunteer hours without the need for an organizer (e.g. website maintenance, social media presence, etc.) may report hours directly on the Club website.

Volunteer duties are a yearly commitment and hours cannot be carried over to the following season. For recording purposes, the volunteer season runs from July to June (i.e: July 2024 to June 2025).

Curlers within the same household may share hours after the sharing member has completed their own hours for the season.

Members who have not completed their commitment will be contacted by the Club President or their delegate to discuss future volunteer service or payment for the unfulfilled hours. Payments for unfulfilled hours can be arranged by contacting the Membership Director. Members that have not completed their hours for the previous season or have not paid for unfulfilled hours will not be able to vote at the AGM or participate in the new season.